Warehouse safety checklist

01 The visit

Warehouse or area

Date

Checked by (printed name)

02 Aisles, floors and storage

6 checks

CHECK	OK	FAIL	NOTE
Aisles and passageways	☐	☐	
Floor marking	☐	☐	
Floor surface	☐	☐	
Floor stacks	☐	☐	
Low clearances	☐	☐	
Open pits and edges	☐	☐	

03 Racking

7 checks

CHECK	OK	FAIL	NOTE
Uprights	☐	☐	
Beams	☐	☐	
Base plates and anchors	☐	☐	
Load plaques	☐	☐	
Upright and end-of-aisle protectors	☐	☐	
Pallets in the rack	☐	☐	
Storage under sprinklers	☐	☐	

04 Forklift traffic and pedestrians

8 checks

CHECK	OK	FAIL	NOTE
Cross aisles and blind corners	☐	☐	
Following distance	☐	☐	
Under raised forks	☐	☐	
Riders	☐	☐	
Unattended trucks	☐	☐	
Fire aisles, stairways, fire equipment	☐	☐	
Light for driving	☐	☐	
Daily examination	☐	☐	

05 Docks and trailers

5 checks

CHECK	OK	FAIL	NOTE
Trailer being loaded	☐	☐	
Uncoupled trailer	☐	☐	
Trailer floor	☐	☐	
Open dock door, no trailer	☐	☐	
Portable dock plates	☐	☐	

06 Charging and fueling

6 checks

CHECK	OK	FAIL	NOTE
Charging area	☐	☐	
Spill, fire and ventilation	☐	☐	
Eyewash	☐	☐	
Smoking and sparks	☐	☐	
Refueling	☐	☐	
PPE at the charger	☐	☐	

07 Exits, fire protection and first aid

6 checks

CHECK	OK	FAIL	NOTE
Exit routes	☐	☐	
Exit signs and lighting	☐	☐	
Exit doors	☐	☐	
Fire extinguishers	☐	☐	
Fire doors	☐	☐	
First aid	☐	☐	

08 Lighting, electrical and housekeeping

5 checks

CHECK	OK	FAIL	NOTE
Lights	☐	☐	
Electrical panels	☐	☐	
Cords	☐	☐	
Housekeeping	☐	☐	
Empty pallet stacks	☐	☐	

09 PPE

2 checks

CHECK	OK	FAIL	NOTE
Hazard assessment	☐	☐	
What people wear	☐	☐	

10 Defects and sign-off

Defects found, or no defects

Work orders written

Signature