Commercial pool maintenance checklist

01 The visit

Pool

Date

Checked by (printed name)

02 Daily: before opening and while open

11 checks

CHECK	OK	FAIL	NOTE
Free chlorine (or bromine), combined chlorine and pH before opening	☐	☐	
Disinfectant and pH while open	☐	☐	
Water temperature, heated pools	☐	☐	
Water clarity	☐	☐	
Drain, equalizer and suction outlet covers	☐	☐	
Skimmers, weirs, inlets	☐	☐	
Pump, filter, feeders, controller	☐	☐	
Gates and enclosure	☐	☐	
Rescue equipment	☐	☐	
Emergency phone, first aid, signs	☐	☐	
Deck, lights, chemical room	☐	☐	

03 Weekly

6 checks

CHECK	OK	FAIL	NOTE
Total alkalinity	☐	☐	
Deep end sample	☐	☐	
CYA, if stabilized chlorine is the main disinfectant	☐	☐	
Salt, if a salt chlorinator is fitted	☐	☐	
Brush and vacuum; clean the waterline tile	☐	☐	
Filter	☐	☐	

04 Monthly

5 checks

CHECK	OK	FAIL	NOTE
Calcium hardness, CYA (if used), saturation index	☐	☐	
GFCI devices at the pool	☐	☐	
Test kit reagents and chemical log	☐	☐	
Drain cover dates	☐	☐	
Rescue equipment condition	☐	☐	

05 Readings at each test

TIME	FREE CHLORINE, PPM	COMBINED CHLORINE	PH	WATER, °F	FILTER PRESSURE	INITIALS

> Free chlorine at least 1.0 ppm (2.0 with CYA; 3.0 in a spa); pH 7.0 to 7.8; heated water 104°F (40°C) or below. Your code's ranges come first.

06 Defects and sign-off

Defects found, or no defects

Work orders written

Signature