Dock leveler maintenance checklist

01 The visit

Dock door and leveler (number)

Date

Location

Checked by (printed name)

02 Before use, each day

11 checks

CHECK	OK	FAIL	NOTE
Deck and pit	☐	☐	
One full cycle	☐	☐	
Deck, lip and hinges	☐	☐	
Toe guards (side skirts)	☐	☐	
Curb angles and pit edge	☐	☐	
Bumpers	☐	☐	
Vehicle restraint, or wheel chocks	☐	☐	
Communication lights, inside and out	☐	☐	
Overhead door	☐	☐	
Labels and driver signs	☐	☐	
Trailer floor, before the first forklift goes in	☐	☐	

03 Planned service, every leveler

9 checks

CHECK	OK	FAIL	NOTE
Pit	☐	☐	
Rear hinges and lip hinge	☐	☐	
Structural welds (deck, lip, frame)	☐	☐	
Maintenance strut	☐	☐	
Toe guards and safety skirts	☐	☐	
Sensors and switches	☐	☐	
Wiring and control station	☐	☐	
Bumpers and foundation wall	☐	☐	
Placards and driver sign	☐	☐	

04 By type: the extra checks

3 checks

CHECK	OK	FAIL	NOTE
Hydraulic: oil level, hoses, fittings, deck and lip cylinders, fall-safe velocity fuse	☐	☐	
Mechanical (spring): lift springs and tension, hold-down, safety legs, cables, pivots	☐	☐	
Air-powered: air bag, blower motor, hoses, fail-safe tension spring, home position switch	☐	☐	

05 Restraints, seals and doors

5 checks

CHECK	OK	FAIL	NOTE
Vehicle restraint	☐	☐	
Wheel chocks	☐	☐	
Dock seal or shelter	☐	☐	
Overhead door hardware	☐	☐	
Trailer stands, where your procedure calls for them	☐	☐	

06 Defects and sign-off

Defects found, or no defects

Work orders written

Signature